GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Services - Andhra Pradesh State and Subordinate Services - Dispensing with Typewriting examination both in Telugu and English for the post of Typist/LD Typist / UD Typist / Typist-cum-Assistant, who were appointed on compassionate grounds - Prescribing pass in Computer Proficiency Test (CPT) as requisite qualification for regularization of services in relaxation of rules - Orders - Issued.

GENERAL ADMINISTRATION (Ser.B) DEPARTMENT

G.O.Ms.No.69. **Dated:24.07.2023.**

Read the following:-

1. G.O.Ms.No.969, G.A (Ser.A) Dept., Dt. 27.10.1995.
2. G.O.Ms.No.60, G.A. (Ser.A) Dept., dt.11-02-1997.
3. G.O.Ms.No.151, G.A. (Ser.G) Dept., dt.22-06-2004.
4. G .O.Ms.No.133, G.A. (Ser.B) Dept., dt.12-05-2014.
5. G.O.Ms.No.26, G.A. (Ser.B) Dept., dt.24.02.2023.
6. Representation from the Chairman, A.P.J.A.C., Amaravathi.
7. Representation from the Chairman, A.P.G.E.F., Vijayawada.
8. Representation from the President, APSA.
9. Representation from A.P. Steno & Typists Association.
10. Representation from APNGOs' Association.
11. Representation from APGEA.

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ORDER

In G.O. 1st read above, among others, orders were issued directing that in cases of dependents of the deceased Government employees, who do not possess the minimum Educational qualification or Typewriting qualification prescribed for the post to which they are appointed with a condition to acquire such requisite qualifications within the stipulated period prescribed in the G.O.Ms.No.612, G.A.(Ser.A) Dept., Dt.30.10.91, fail to acquire such requisite qualification within that stipulated time, such candidates may be allowed / given a further period of two more years over and the above the period prescribed as grace period to acquire such requisite Educational or Typewriting qualification prescribed for the post to which they were appointed.

2. In G.O. 2nd read above, orders were issued directing that the candidates appointed conditionally, from 30-10-1991 i.e., from the date of issue of the G.O.Ms.No.612, General Administration (Ser-A) Department, dt.30-10-1991, order the scheme of compassionate appointments to the dependents of deceased Government Employees with a condition to acquire the minimum Educational / typewriting qualification prescribed for the post to which they are appointed within the prescribed periods shall be temporary to start with and their services shall be regularised duly placing them on probation from the date of their initial appointment, if they acquire the requisite Educational/Typewriting qualifications prescribed for the post, to which they are appointed within the prescribed periods shall be temporary to start with and the services shall be regularised duly placing them on probation from the date of their initial appointment, if they acquire the requisite educational or typewriting qualification prescribed for the post to which they are appointed within the prescribed periods specified in the G.O.Ms.No.612, G.A.(Ser.A) Dept., dt.30-10-91, G.O.Ms.No.577, G.A. (Ser.A) Dept., dt.29-10-93, G.O.Ms.No.76, G.A. (Ser.A) Dept., dt.15-3-95 and G.O.Ms.No.969, G.A. (Ser.A) Dept., dt.27-10-95.

(P.T.O)

3. In G.O.3rd read above, orders were issued, amending G.O.Ms.No.60, G.A. (Ser.A) Dept., dt.11-2-1997, that declaration of probation shall be from the date of acquiring such qualification fully.

4. In G.O.4th read above, orders were issued, amending A.P.Ministerial Service Rules, 1998, prescribing the Proficiency in Office Automation with usage of Computer and Associated Software for appointment to the post of Junior Assistants, Assistant-cum-Typists, Senior Stenographers, Junior Stenographers, U.D. Typists, Typists, L.D. Typists in direct recruitment through APPSC/DSCs. The procedure has been prescribed in the said G.O.

5. In G.O.5th read above, orders were issued, prescribing syllabus & scheme of examination for Computer Proficiency Test (CPT) duly consulting APPSC, Board of Technical Education & Training applicable for recruitment to Group-II & III and other services except Group-I.

6. The Service Associations in the references 6th to 11th read above, have requested the Government to remove the qualification of pass in Type Writing Examination both in Telugu and English for the post of Typist and to adopt the pass in the Proficiency Test as per G.O.Ms.No.133, G.A. (Ser.B) Dept., dt.12.05.2014 and also requested for regularization of services from the date of their appointment as Typist on compassionate grounds.

7. The Government after careful examination of the matter hereby dispense with the qualifications of passing the Typewriting examination both in Telugu and English for the post of Typist/LD Typist/UD Typist/Typist-cum-Assistant, to those who were appointed on compassionate grounds. However, they shall pass the Computer Proficiency Test (CPT) as prescribed in G.O.Ms.No.26, G.A. (Ser.B) Dept, dt.24-02-2023, within a period of two (2) years from the date of issue of these orders. Government also direct that those candidates who were appointed on compassionate grounds, who pass the Computer Proficiency Test (CPT) within two years from the date of issue of these orders, their services shall be regularized from the date of their initial appointment as Typist/LD Typist/UD Typist/Typist-cum-Assistant as the case may be and their probation shall be declared accordingly in relaxation of G.O.Ms.No.151, G.A. (Ser.G) Dept, dt.22-06-2004.

8. All the Departments of A.P. Secretariat, Heads of Departments, District Collectors and competent authorities shall take necessary action in the matter accordingly.

9. This order issues with the concurrence of Finance Department vide their U.O.No.HROPDPP/236/2023 (Computer No.2113509).

10. This order is available in online and can be accessed at http://apegazette.cgg.gov.in

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. POLA BHASKAR,
SECRETARY TO GOVERNMENT (SER. & HRM)(FAC).

To
All the Departments of Secretariat.
All Heads of the Departments.
All District Collectors.
All District Judges.

Continued Page:3

The Secretary, Andhra Pradesh Public Service Commission, Vijayawada.
The Skills Development and Training (TE) Department.
The Higher Education Department.
The Commissioner, State Board of Technical Education and Training,
Andhra Pradesh, Vijayawada.
The Legislature Department.
The Registrar General, AP High Court, Nelapadu, Guntur District.(In covering letter).
The Special GP, O/o Learned Advocate General, AP High Court Buildings, Nelapadu,
Guntur District.
The Principal Accountant General (A&E), AP, Vijayawada.
Copy to:-
All Service Associations concerned.
The G.A.(SU/SW) Department.
All Service Sections in General Administration Department.
The Law (C) Department.
The Finance Department.
P.S to Spl. C.S to C.M.
P.S. to Chief Secretary.
P.S. to Secretary (Ser. & HRM).
Computer No.2094033.
SF/SC.

//FORWARDED::BY ORDER//

P.K.V. Lakshmi
SECTION OFFICER